**STANDARD OPERATING PROCEDURE OF SERTU**

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| **Prepared by:** Halal Executive  **Approved by:** JAIN Officer  **Effective date:** 24 May 2021 |
| **1.** **Title:** Sertu Procedure |
| **2.** **Objective:** To purify and remove all traces of najs al-mughallazah |
| **3.** **Responsible:** Halal executive and Internal Halal Committee members |
| **4.** **Specification/Type of Soil:**   * Does not contain najs elements * Free from any impurities such as oil and etc * Not soil that has been used for tayammum (musta’mal) |
| **5.** **Specification/Type of Water**   * Clean/Holy water (absolute water) * water that has been used (musta’mal water) * Water that is not contaminated by any kind of najs elements |
| **6.** **Procedure:**   * Remove all the najs until it is clean and cannot be seen by naked eye * Prepare adequate water and mix soil into it until it changes the colour of the absolute water to the colour of soil * Pour the water to all over the place or object that is affected by the najs mughallazah as the first wash * After the completion of the first wash, the place or the object need to be washed six time more by repeating the same process using absolute water until it completes the seven washes * On the second or third wash, it is permissible to mix a cleaning agent such as soap or perfume (which it does not contain any element of najs) |
| **7.** **Record:** Sertu record |